



MANIPAL UNIVERSITY  
JAIPUR

**INTERNATIONAL ACADEMIC COOPERATION  
EXCHANGE & MASTER DEGREE AGREEMENT**

Under the **General Agreement on International Academic Cooperation** between **Rennes School of Business** (hereinafter named **RSB**) in France and **Manipal University Jaipur** (hereinafter named **MUJ**), a state private university established vide the Manipal Jaipur Act, 2011 (Act No. 21 of 2011) in **India**, both institutions agree to cooperate in co-training international students in the fields of Business and Management and facilitate **MUJ's** undergraduate students to follow a post-graduate programme at **RSB**.

This agreement is made between:

**Rennes School of Business**  
2, rue Robert d'Arbrissel  
CS 76522  
35065 RENNES Cedex – FRANCE

and

**Manipal University Jaipur**  
VPO Dehmi Kalan, Thesil Sanganer Off  
Jaipur-Ajmer Expressway,  
Jaipur, Rajasthan , India

**1. Programme of study**

➤ **4 students maximum from RSB to any campus of MUJ**

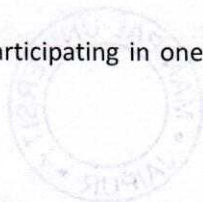
- Students from **RSB** registered on the **PGE2 programme** (2nd year student) at advanced-undergraduate level (**PGE2**) will be accepted on exchange at **MUJ for one semester only** (2<sup>nd</sup> academic Semester). **PGE2 RSB** students will choose 4 to 4 management courses and **must obtain** respectively **20 ECTS credits in Business minimum** on those courses.
- Students from **RSB** registered on the postgraduate programme **PGE3** (final year student) will be accepted on exchange at **MUJ for one semester only (Spring/2<sup>nd</sup> Semester)**. They will choose 4 to 5 management courses and **must obtain 24 ECTS credits in Business minimum** on those courses

➤ **Students from MUJ to RSB:**

- A. **Exchange Semester:** **4 students from MUJ** registered on their Master program at **MUJ** will be accepted on exchange at **RSB** for one semester only (either for the 1<sup>st</sup> or 2<sup>nd</sup> academic semester intakes at **RSB**) and will choose among the list of courses at the Graduate Credit Transfer level offered at **RSB**.

**MUJ students will earn 20 to 30 ECTS credits (in Business).**

Students participating in one semester exchange programme will not be charged any tuition fees by the host





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Institution. This agreement is based on reciprocity.

Students from both Institutions must have their course selections approved by their home department and appropriate academic authority in order to obtain transfer of credits.

#### **B. Discounted Master in RSB post UG in MUJ**

This agreement is concluded to enable **4 MUJ** Bachelor students, to study one year in **RSB** "Master", after successfully completing Bachelor studies at **MUJ**.

In accordance with the academic calendar, **MUJ** students can come to Rennes for Fall (September) intake.

Final year Bachelor students at **MUJ** who have obtained credits required for the award of a Bachelor's Degree (equivalent to 180 ECTS credits or 120 US credits minimum) may apply to follow the Master Programmes (MSc) taught entirely in English at **RSB** with 15% discount on tuition fees.

The duration of the MSc programmes at **RSB** is of 16 months:

- September/April: full-time courses and exams
- May/December: Internship & Graduating Project

The exact study programmes will be updated by **RSB** every year.

#### **2. Internship & Graduating Project relevant issues:**

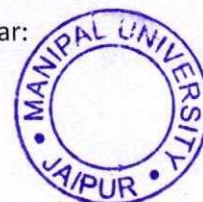
- ✓ Internship is a compulsory part of **RSB** MSc programmes: the duration is of a minimum of 4 months and it is to be conducted between May and December. **RSB** will provide students with support for internship prospection through its Career Service in Rennes or through our office in India. **RSB** will assist graduate students in the visa extension process if students are present in France at the time of graduation.
- ✓ All students doing an internship are required to submit an Internship Contract (signed by **RSB**, the Company and the student).
- ✓ The Graduating Project must be submitted by the end of November at the latest for a degree certificate in March N+1. If it is submitted later, then the Master Degree Certificate will be delivered later, after the following Admission Board.

#### **3. Promotion & Communication**

Both **RSB** and **MUJ** will publish information on the campuses and the websites about this cooperation programme. Both **RSB** & **MUJ** will organize seminars, make presentations, and/or facilitate **RSB** representatives for presentations at **MUJ**'s campus.

**RSB** will provide **MUJ** with the following information by December 30<sup>th</sup> each year:

- a. The number of students **RSB** is willing to accept the following year,





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- b. The tuition fees for the following year,
- c. The courses offered the following year

as well as general information on accommodation & practical information on getting to Rennes.

Each year, **RSB** will send a Professor for a short visit to **MUJ**, to take part in seminars or master classes on different teaching topics (following mutual agreement of the two institutions).

#### **4. Requirements**

- a) Students should complete, or have completed their Bachelor's degree at **MUJ** before joining the MSc programme at **RSB**;
- b) Students should have a good level of English language demonstrated by an official test (minimum: IELTS 6.5, TOEFL 80 IBT, TOEIC 750); the score should be provided before the start of the RSB programme. The English level should be certified by the home university and the official English Test copy is not compulsory.
- c) There is no requirement for the French language, but if electives in French are chosen, proficiency in French will also be required (minimum: DELF B2, DALF C1 or TCF TEF).

#### **5. Student application documents**

**MUJ** will provide **RSB** with the completed application files for all students selected for the programme before 31<sup>st</sup> May. Each application file should include:

- a) Completed RSB application form, signed by the student + photo;
- b) CV in English;
- c) Cover letter in English;
- d) Transcripts for completed semesters
- e) 1 letter of recommendation

The following documents should be provided before the programme begins in September:

- a) Passport & visa (2 copies of each)
- b) Birth certificate
- c) Transcripts of previous semester
- d) A letter from **MUJ** certifying that the candidate will soon obtain a Bachelor's degree
- e) A copy of English test results
- f) OFII form (delivered by French Embassy for visa issue)





## 6. Acceptance & Enrolment Procedure

- a) Reception of application documents;
- b) An interview (face to face at campus or online) by **RSB** professor
- c) Approval by RSB's internal review committee
- d) Dispatch of the RSB offer of acceptance together with an RSB Enrolment Form

Students are officially enrolled once they have returned the Enrolment Form and paid the first instalment of tuition fees. **RSB** will send a Confirmation Letter and relevant materials for visa application and will liaise with the CampusFrance office to facilitate the visa procedure.

## 7. Fees & expenses, French Social Security and Complementary Health Insurance

Students should be aware of the following fees and expenses

- a) Tuition fees at **RSB**: the MSc programmes tuition fees amount to **17,100 €** in **2018**.

A **15% discount** is granted to any students from **MUJ** enrolling in one of our MSc, **reducing the total fees to 14,535 €**. Those reduced fees may be subject to an increase each year, according to the annual fee increase of **RSB**.

These fees are payable by transfer in two instalments: 3,000 € must be paid before the deadline fixed in the Offer of Acceptance and the balance must be paid before the end of August,

- b) The 15% discount provided in this agreement is not applicable to "Talent Scholarship" students.
- c) There is no additional tuition fee for the Winter Session. Accommodation expenses will be covered by **RSB**. Students will pay for the remaining expenses (travel and meals).
- d) Alumni membership is also compulsory, and costs 150 € for lifelong membership. It is to be paid via **RSB** to the Alumni Association of **RSB** (on arrival).

## 8. Accommodation & Student Welcome

**RSB** will provide information on accommodation, transport to the campus and living costs and help students to reserve housing. However, students must initiate housing reservations and pay the property owners directly. Details of the academic calendar, including dates for international orientation and other practical information will be sent in due time.

Students will be responsible for making their own travel arrangements to Rennes and must inform **RSB** of their arrival schedule. These dates should be in accordance with the International Student Orientation days so that RSB can organize transport from railway station or airport to student residence.

**RSB** will perform proper orientation to help students adapt to the new study environment.





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### 9. Duration and revision

This agreement shall become effective from the date of signature by both institutions for a period of **1 year (one year)**. It shall be re conducted after this period of 1 year, unless stated otherwise by one or the other Institution. In addition, either School may terminate the agreement in writing at least six months prior to the beginning of each academic year, provided the mobility in progress or agreed is not interrupted.

Any relevant matters not contained in this agreement should be resolved by discussion between both Institutions.

**MUJ** and **RSB** will work closely and exchange information to insure implementation of this cooperation.

This Agreement will become effective upon signature by representatives from two parties. Any amendments to this document must be the fruit of mutual agreement.

Signed

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Siret 378 327 514 00014 - NAF 8420  
TVA FR 07 378 327 514

Date:

15/06/18

**Dr Thomas Froehlicher**  
Dean & General Director  
Rennes School of Business

Signed: .....

*Vandana Suhag*

Date:

26/06/2018

**Prof. (Dr.) Vandana Suhag**  
Registrar  
Manipal University Jaipur



Witness 1:

**Dr. Nilanjan Chattopadhyay**  
Dean, FoM&C

Witness 2:

**Dr. Amit Jain**  
Advisor, International Programme