



MANIPAL UNIVERSITY  
JAIPUR



## A MEMORANDUM OF UNDERSTANDING

BETWEEN

HOCHSCHULE BREMEN – CITY UNIVERSITY OF APPLIED SCIENCES  
Neustadtswall 30,  
28199 Bremen, Germany

AND

MANIPAL UNIVERSITY JAIPUR, INDIA

A State Private University Constituted vide the Manipal University Jaipur Act 2011 (Act No. 21 of 2011), with its campus at Village Dehmi kalan, Tehsil Sanganer, Off. Jaipur-Ajmer Expressway, Ajmer Road, Jaipur 303007, hereinafter referred to as the "Partner", which expression shall be deemed to mean and include it's successors-in-interest and assigns.

This Memorandum of Understanding (MOU) is entered into between The Hochschule Bremen – City University of Applied Sciences, Bremen, Germany (herein, "HSB"), a public institution according to German legislation, and Partner, Manipal University Jaipur (MUJ).

The purpose of this agreement is to promote and expand international understanding, development and cooperation by stimulating and supporting educational, professional and intercultural activities and projects among students, faculty and staff of HSB and Partner. Both institutions look forward to initiating this agreement toward developing a broad range of long-term and mutually beneficial academic activities.

The parties agree as follows:

### 1. COOPERATIVE ENDEAVORS.

General activity areas of mutual interest and concern may include, but are not limited to, the following:

- Student exchange programs.
- Summer education abroad programs.
- Visiting researchers/scholars.
- Faculty exchange programs.
- Collaborative research projects.
- Joint lectures, conferences and seminars.



## **2. FACULTY/STAFF EXCHANGE.**

The faculty/staff may participate in a variety of activities at the other institution. These may include: faculty exchange for instructional and/or research activities for short-term or extended periods; conferences, seminars and/or lecture series; professional consultation on special projects within the institutions; exchange of short-term visits to explore the development of activities between the two institutions.

In general, faculty exchange activities are implemented through a request/review/approval process involving both institutions.

## **3. STUDENT EXCHANGE.**

- a. Each institution will nominate to the other qualified full-time students on a one-for-one basis for undergraduate study, not to exceed two semesters (at HSB, winter semester dates are September 1 to February 28/29, and summer semester dates are March 1 to August 31). All participating students will continue as degree candidates of their home institution.
- b. The selection procedure is the responsibility of the sending institution. The number to be sent by each institution each year will be decided upon by mutual agreement between the two institutions, ideally on a programme-by-programme basis. The institutions will endeavor to achieve parity in number of students exchanged over a three-year period. Any imbalance will be resolved by mutual agreement between the institutions.
- c. Candidates have to complete the admission documents required by each institution. The acceptance of a student is contingent upon him or her obtaining the necessary immigration and travel clearances. All students will work directly with the host institution to obtain the proper documents.
- d. Each institution reserves the right to accept or reject for admission to the institution each candidate on the basis of regular academic selection criteria. Participating students are subject to the admissions regulations, class performance standards and all other policies of the host institution. They are expected to meet the academic "good standing" as well as language requirements of the host institutions.
- e. Participating exchange students pay current tuition charges to their respective home institution. The host institution will waive its tuition fee for incoming exchange students, however, they may have to pay academic and/or social service contribution (including in Bremen a student ticket for public transportation).
- f. The exchange students will be responsible for all costs involved in travel to and from the host institution and living expenses. They will be assisted with finding affordable housing. Each participant is required to have health insurance pursuant to visa/national regulations.
- g. Exchange students will be provided the same academic resources, support services and access to courses that are available to all students of the host institution. The host institution will provide the home institution with a formal record of the participant's academic performance (e.g., a transcript). Courses completed by students at the host institution will be accepted for credit by the home institution according to that institution's policies.



#### 4. SUBSEQUENT IMPLEMENTATION AGREEMENTS.

Details of specific cooperative endeavors and projects will be negotiated by the parties and reduced to a separate written Implementation Agreement in each case. Such details may include financial arrangements, faculty leave of absence, conditions for use of joint research results, etc.

#### 5. SECURITY AND IMMIGRATION ISSUES.

The parties acknowledge that immigration, security, and other applicable laws and regulations may affect their respective ability to participate in the exchange of personnel and information.

#### 6. TERMS.

This MOU shall become effective upon the date of its full execution and continue in effect unless either party acts to terminate as provided below. This MOU itself does not create any legal relationship, legal obligation, or financial obligation between the parties, but is designed to facilitate and develop a genuine and mutually beneficial process for collaboration.

#### 7. TERMINATION OF MOU.

Either party may at any time, with or without cause, terminate this MOU without cost or penalty by giving the other party ninety (90) days written notice of such termination.

#### 8. REVIEW.

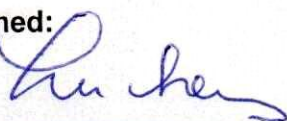
The parties agree to periodically review all activities, projects and programs developed under the auspices of the MOU to assess if articulated goals and objectives are being met and to determine viability of continuation.

#### 9. POINTS OF CONTACT.

The following designated individuals shall serve as points of contact for their respective parties for the purpose of this agreement. All notices under the term of this agreement shall be in writing and sent to the points of contact. In case of any changes, a written notice is to be sent as herein specified.

##### Contact person for HSB:

Signed:



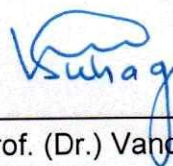
Prof. Dr. Karin Luckey  
Rector  
Hochschule Bremen –  
City University of Applied Sciences,  
Bremen, Germany

Date : 21<sup>st</sup> February 2018

Witness : *H. Januschmidt*

*Dr. Heike Januschmidt*

##### Contact person for Partner:



Prof. (Dr.) Vandana Suhag  
Registrar  
Manipal University Jaipur  
Jaipur, India

Date : 21<sup>st</sup> February 2018

Witness : *Amit Jain*

*Dr. Amit Jain*  
Director, SHM & Advisor IP.

