

# "TERMO DE COMPROMISSO" (INTERNSHIP AGREEMENT)

### Between the following three parties:

#### **Educational Institution**

Name: Manipal University Jaipur

Address: School of Architecture and Design, Manipal University Jaipur, VPO Dehmi

Kalan, tehsil Sanganer, Off Jaipur-Ajmer Expressway

City: Jaipur.

Pin-code: 302026 State: Rajasthan Country: India

Phone: +91 141 3999100

Email: admissions@jaipur.manipal.edu

Represented by: Dr GK Prabhu

Position: President

#### Student

Study Program: B.Arch. Name: Avanish Singh Date of Birth: 23 Dec 1994

Place of Birth: Bareilly, Uttar Pradesh, India

Address: 45/1-A, Uday city, Pallavpuram Phase 2, Modipuram.

City: Meerut. Pin Code: 250110 State: Uttar Pradesh. Country: India Nationality: Indian Phone: 8769826368

Email: avanish.singh94@gmail.com

#### Internship Company

(place of Internship)

Company Name: MSR Engenharia

Nature of Business: Construction Company Address: Av. Lucas de Oliveira 185 / 402

City: Porto Alegre Pin Code: 90440-011 State: Rio Grande do Sul

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Director, School of Architecture & Design

Faculty of Design

Manipal University Joinnr



Country: Brazil

Email: lucas.rocha@msr.eng.br Represented by: Lucas Rocha

Position: Owner

#### Article 1: Duration

The internship begins on 10th January 2019 and ends on 05rd May 2019. (115 Days)

#### Article 2: Costs and Remuneration

The trainee is not entitled to any financial compensation for work rendered during the internship. It is at the discretion of the internship company to grant any financial gratification or allowance in kind.

The trainee will receive a stipend of BRL 1000,00 per month.

The trainee will receive the following allowance(s) in kind:

- Food Lunch (work time)

- Transport (round trip from Hotel/house/hostel to the office.)

**Article 3: Working Hours** 

The weekly working hours are estimated to \_\_38\_\_ hours include two-hour daily lunch break.

The working hours are placed on the following days:

Monday, Tuesday, Wednesday, Thursday, Friday between\_8:30\_\_and\_18:00\_\_(am/pm).

Saturday and Sunday are days off.

Activities: Preparation and Assistance in sketch, architecture drawings, layout and inspection of construction projects, prepare engineering drawings, reports, and bid documents in CAD system, perform engineering design computations etc...

Article 4: Obligations of the Internship Company

The purpose of the internship is to give the student academic skills and competences as well as organizational and personal knowledge regarding the field in which he/she is studying. The internship company provides insight into the field of work. The trainee can participate actively. The company is obliged to instruct the intern about rules and regulations in the company, including safety regulations, work and communication routines. The intern is obliged to follow these rules and regulations applying to the rest of the employees.

Every two weeks the student and the company will evaluate the internship and revise the work assignments if necessary.

Upon completion of the internship, the internship company will issue an Internship report / qualified letter of reference to the trainee.

Article 5: Obligations of the Trainee (student)

The trainee is sworn to secrecy regarding procedures subject to confidentiality.

The trainee will retain his/her status as registered student at the university for the whole duration of the internship, provided that he/she observes all deadlines for reregistration, reporting to the educational institution.

Insurance issues are the sole responsibility of the trainee. The trainee declares that he/she ensures sufficient insurance coverage with respect to health, accident and liability insurance. Neither the educational institution nor the internship company are liable for damages caused

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by the trainee. Liability insurance is recommended where appropriate. The student has to inform the Educational Institution about any major changes in the work assignments described in the agreement.

## **Article 6: Confidentiality**

The student is obliged to follow any instructions and regulations given by the contact person in the company or by the company management during the internship.

a. The knowledge, which the student requires on internal relations in the company, e.g. business, special knowhow and performance cannot be shared with other people and companies.

b. If the student develops methods or inventions during the internship that are considered a direct result of the cooperation with the company and if of interest for the company, the company is entitled to these methods or inventions. The student's rights are similar to those of an employee with regard to the current law on employee inventions.

c. After the internship has ended, the student has to complete an internship report for the educational institute to evaluate. The report will be part of the university archive. The company is

entitled to a copy and to use the findings internally in the company.

d. The Educational Institution is also included by the confidentiality and cannot pass on any information about the company that he/she has acquired during the student's internship or through the report. The examiner is equally included by the confidentiality agreements.

e. The student can only publish the report or parts of it after a written agreement with the company.

## **Article 7: Right of Termination**

Both, the internship institution and the trainee have the right to terminate the internship with good cause, e.g. violations of any article in this agreement. If the contract has failed to be fulfilled, all involved parties can annul the contract immediately. Termination of the contract has to be in writing to the other parties. The resigning party equally has to inform the internship office in writing.

Porto Alegre, 22<sup>nd</sup> December 2018.

**Educational Institution** 

(Representative signature and stamp) re & Design

Faculty of Design

Manipal University Jaipur

Student/Trainee

(signature)

Internship Company

(signature and stamp)

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