



Prof. (Dr.) Dhrubajyoti Chattopadhyay

Ph.D., FASc., FNASc., F.A.Sc.T.

Professor - Biochemistry & Biotechnology

Vice Chancellor

TO WHOM IT MAY CONCERN

I have known Prof. Guddaman Lal Sharma since Aug 2015 when I assumed the responsibilities of founding Vice Chancellor of Amity University Kolkata. He has joined team Amity Kolkata as my colleague as founding director of four schools namely Director School of Engineering & Technology, Director School of Applied Science, Director School of Information Technology and Director School of Biotechnology.

As I have been with Calcutta University for more than 36 years as professor at various level including Pro Vice Chancellor for seven years since 2008, Dr. Sharma has come to me as a boon having extensive academic and administrative experience as a practicing engineer and academician in the private universities. He has been one of my pillars of strength from the day one in the university and has put in extensive efforts in establishing the four critical schools wherein university has the maximum strength. His methodical approach in planning various aspects that need to be taken care of in establishing a university is exemplary. Not only, he has been instrumental in meticulous planning of various academic activities such as setting up of labs and other infrastructure, recruitment and optimal deployment of best of the faculty members, formation and conduct of BoS etc. He has been able to resolve many issues be it academics, administrative or general nature. His approach to motivate and train his faculty members is praise worthy and needs special mention. He was also instrumental in setting up the examination department of the new university as Chairman Examination committee. His connect with CII has earned him special accolades as Chairman of the Innovation club. He is also the Chairman of Discipline Committee of the university. I also relied heavily on him in conducting the university's first festival under his leadership and it was a sort of a benchmark.

I have observed him closely and seen him as a friendly and confident person. Prof. G.L. Sharma is a dependable, responsible, honest and courteous with par excellence professional knowledge and in sync with his 32 years cumulative experience as a practicing engineer and academician. He is very approachable and one the most sought after person as a friend and guide among his colleagues, faculty members, staff and students. I can easily rate him one of the best Directors that I have come across till date.

Prof. Sharma is an asset to our organization and I strongly believe that he would be highly successful due to his methodical approach, professional knowledge and involvement.

AMITY UNIVERSITY KOLKATA


VICE CHANCELLOR

21/03/17

Amity University Kolkata, New Town, Kolkata, West Bengal (India)

Tel: +91-33-44012801, 44012802, 44012803 | Email: dehattopadhyay@kol.amity.edu | Website: www.amity.edu/kolkata

No: JU/15/HR/ Relieving/SOE/4990

Date: 30th July, 2015

RELIEVING ORDER

Ref: Appointment order no. JU/12-13/Admn/Appointt/Engg/Mechanical/617&618 dated 12.02.2013.

Consequent to his resignation dated 12th June, 2015, Cdr. (Dr.) G.L. Sharma, Professor/ Director, in the Department of Mechanical Engineering, School of Engineering at JECRC University, Jaipur is hereby relieved from his duties with effect from the afternoon of 30th July, 2015.

He worked as Professor/Director, in the Department of Mechanical Engineering, School of Engineering at JECRC University, Jaipur, from 1st March, 2013 to 30th July, 2015.

We wish him all success in his future endeavor.



Registrar

JECRC University, Jaipur

Cdr. (Dr.) G.L. Sharma

Flat No. T-1145, Rangoli Garden Apartments,
Maharana Pratap Road, Near Vaishali Nagar
Jaipur-302034

Mob: 0141-403642, 9982999567

E-Mail- sharamgl11965@yahoo.com

Copy to: Accounts Section, for information and necessary action.



Manipal University Jaipur

Vatika InfoTech City, Near GVK Toll Plaza, Jaipur-Ajmer Expressway,
Post Thikaria - 302 026 Jaipur, Rajasthan
<http://www.jaipur.manipal.edu>

MUJ/HR/OO/Appoint/2012/ 110

3-March-2012

APPOINTMENT ORDER

To,

Cmdr. (Dr.) Gurdaman Lal Sharma
Machinery Trials Unit
C/O Fleet Mail Office,
Visakhapatnam -530014
Andhra Pradesh

Dear Prof. Sharma,

We have pleasure in appointing you as "Professor" in School of Engineering" at Manipal University Jaipur. The terms and conditions of your appointment have been outlined below.

1) **Date of Appointment**

Your appointment is effective from your date of joining

2) **Nature of Appointment & Review**

You will initially be on probation for a period of one year from the date of your appointment. After the completion of probation period your services will be confirmed depending on your performance.

3) **Reporting Officer**

You shall initially be reporting to the President - MUJ for all operational and Administrative purposes. You will subsequently report to the Head of the institute where you will be posted.



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4) Medical Fitness during service

Your continuation in service is subject to you being medically fit at the time of commencement of your service to the Institution/University and at any time during your tenure of employment with the Institution/University.

5) Compensation Benefit Plan

You shall be paid a Basic Salary of Rs.46,310/- per month in the pay scale of Rs. 37,400 - 67,000 per month. Attached is the detailed breakup for the same in Annexure A.

6) Compensation Confidentiality

You are required to maintain the confidentiality of your compensation plan, failure to comply shall lead to disciplinary action as deemed suitable by the Institute.

7) Insurance & Medical Scheme

(i) You will be eligible to participate in Institute's scheme in force, which is a participative scheme. You will be governed by the rules of the scheme.

(ii) Group Term Life Insurance: You will be covered under the GTLI scheme of Institute in force.

8) Working hours/Leave

You will be covered by leave, holidays, and the working hours' policy of the Institute. Leave will be administered on a Calendar year basis.

9) Travel

You may be required to undertake travel on Institute work within India and abroad and you will be paid TA/DA as per the Institute rules.

10) Transfer/Deputation

You will be liable to be transferred / deputed in such capacity as the Institute may from time to time determine, to any other location, department, establishment, institution or branch of the Institute or its affiliates, associates or subsidiary companies in India or abroad whether existing or not at the time of your joining. In such case, you will be governed by the terms and conditions of service applicable to the new assignment.



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11) Other work

Your position is a whole time employment with the Institute and you shall devote yourself exclusively in discharging functions of your role in the Institute. You will not take up any other work for remuneration (part-time or otherwise) or work in advisory capacity or be interested directly or indirectly (except as a shareholder or debenture holder) in any other trade or business, or hold directorship of any corporate body during the employment with the University, without permission in writing from the Head of the Institute/University.

12) Confidentiality of Information

You will not at any time, without the written consent of President - MUJ of the Institute/University, disclose or divulge or make public except on legal obligation any information regarding the Institute/University's affairs or work carried out whether the same may be confided to you or become known to you in course of your services or otherwise.

13) Protection of Interest

If you conceive any new or advanced methods of improving processes / formulae / systems in relation to the operations and functioning of the University, such developments will be fully communicated to the Board of the Institute/University and will be and remain the sole right / property of the Institute/University.

14) Trade Secrets

You will not keep in your possession nor bring to our organization any information, materials, documents, floppies, charts and the like, containing any information which is or would be considered confidential or proprietary, from your present employer's all such information and proprietary material and not keep it in your possession after you are relieved from your duties. Please also delete any and all such information from your personal computers and data banks.

We expect you to take precautions and necessary actions to ensure a clean, honest and fair transition to your new position. Further, you shall not use any such information which you have been privy to in the past in your new position.

15) Notice Period

During your period of service if for any reason your services are terminated you shall be served a notice of one month on probation period and three months on Service confirmation or given one month / three months' salary in lieu of the notice. A similar notice or pay will have to be given by you in case you wish to leave the services of the Institute. Either party is not bound to give any reason thereof.



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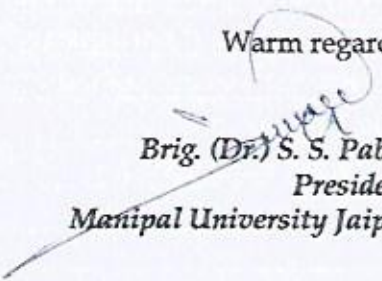
16) Separation

On acceptance of the separation notice, you will immediately give up to the University all correspondence, specifications, formulae, books, documents, market data, cost data, literature, drawings, effects or records etc. belonging to the Institute/University or relating to its business and shall not make or retain any copies of these items.

17) Change of terms & conditions

The above terms & conditions of employment are subject to change and you will be communicated as and when the changes are effected.

Warm regards,


Brig. (Dr.) S. S. Pabla
President
Manipal University Jaipur

I agree to accept employment on the terms and conditions mentioned in the above letter of appointment.

Date:

Signature:

Cmdr. (Dr.) Gurdaman Lal Sharma



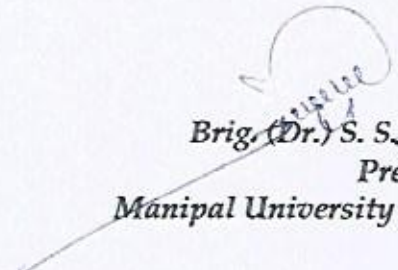
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Annexure-A

Name: Cmdr. (Dr.) Gurdaman Lal Sharma
Designation: Professor
Department: Mechatronics
Scale: Rs. 37,400 - 67,000

Particulars	Monthly	Annually
Basic Pay	46,310	5,55,720
AGP	8,500	1,02,000
Academic Advancement Allowance (10% of basic pay)	4,631	55,572
Special Academic Advancement Allowance (10% of Basic + AGP)	5,481	65,772
Vehicle Expense Reimbursement (10% of basic pay)	4,631	55,572
House Rent Allowance (15% of basic pay)	6,947	83,364
Variable Allowance	10,000	1,20,000
Performance Incentive A+	9,500	1,14,000
Gross	96,000	11,52,000
EPF	6,577	78,924
Gratuity	2,631	31,572
CTC	1,05,208	12,62,496


Brig. (Dr.) S. S. Pabla
President
Manipal University Jaipur