

11AC (D-3-5) Revised Scheme & Syllabi BHM Batch 2014-18 and BHM Batch 2013-17

The proposal were not considered by the Council in view of the decisions on agenda items 11AC (D-3-3) and 11AC (D-3-4).

11AC (D-3-6) Revised Scheme and Syllabi of BHM Batch 2014-18 to be Offered to BHM Batch 2015-19

The revised scheme and syllabi of BHM batch 2014-18 to be offered to BHM batch 2015-19 were approved by the Council ✓

11AC (D-3-7) Revision of Scheme and Syllabi of BBA Programme

The revised scheme and syllabi of BBA Programme were approved by the Council.

11AC (D-3-8) Revision of Syllabi of B.Com Programme:

The revised syllabi of B Com Programme were approved by the Council.

11AC (D-3-9) Introduction of New Programmes:

In principle approval for introduction of two new programmers, namely B Com (Hons.) and MFC (Master of Finance & Control) was accorded by the Council. The programmes will commence from academic session 2016-17.

The Council further suggested the matter be placed before the Board of Management, in its next meeting.

11AC (D-4) FACULTY OF DESIGN

11AC (D-4-1) Revised Structure and Syllabi of B. Arch:

Revised structure and syllabi of B Arch programme were approved by the Council. It will be implemented from 2015-16. The Council suggested that a course on GIS and Remote Sensing be included.

11AC (D-5) FACULTY OF ARTS & LAW



MINUTES OF THE MEETINGDate: 23rd May 2015**Members Attended:**

- Prof. Parvardhavardhini Gopalakrishnan (External Member)
- Prof. Sorab Sadri (Director SBC & SHM, Chairman BoS)
- Prof. Manoj Srivastava
- Mr. Amit Datta (HoD, SHM)
- Ms. Shweta Upamanyu
- Prof. Teena Shivnani

Member Absent:

- Mr. Sanjay Punj (External Member and GM, Fortune Metropolitan Jaipur)
- ~~Dr. Vandana Saxena (Registrar, BMS)~~

Agenda 1: Proposed to change the Nomenclature of the hotel management program from BHMCT to BHM (Bachelors of Hotel Management) for batch 2014-18.

Agenda 4: Proposed not to introduce the BHM 3 year program from 2015.

- All the BoS members recommended the Agenda 1 & 4 in accordance to the new UGC norms, published in "The Gazette of India" 5th of July 2014, Part III, Section 4, Page no.: 2989.
- That all hotel management program to be of 4 year duration and since SHM should be out of AICTE purview.

Agenda 2: a) Proposed revision of scheme and syllabus of BHM batch 2014-18.

- The BoS members recommended to reduce the program credit from 200 to 190 and to offer the courses of Program Elective as compulsory courses.
- Members also recommended changes in Course nomenclature and syllabus.
- The revision of changes as suggested by the BoS members are mentioned semester wise:

Semester 1:

COURSE CODE	COURSE NAME	CREDIT	CHANGES	Reason
BB1104	Business Communication	3 0 2 4	3 1 0 4	Proposed change of credit structure and internal content.



Semester 2:

COURSE CODE	COURSE NAME	CREDIT	CHANGES	Reason
HA 1202	Food & Beverage Service II	3 0 0 3	Add module 6: Cheese	Proposing change in Internal Content
HA 1205	Corporate Grooming & Etiquettes	3 0 0 3		Proposing change in Internal Content

Semester 3:

COURSE CODE	COURSE NAME	CREDIT	CHANGES	Reason
HA 1302	Alcoholic Beverage - I	3 0 0 3	Remove the Module 3: Aperitifs	Proposing change in Internal Content
HA 1306	Business Law	2 0 0 2	<ul style="list-style-type: none"> • HOSPITALITY LAW • From content remove Factory Act 	Proposed change of nomenclature and internal content ✓

Semester 4:

COURSE CODE	COURSE NAME	CREDIT	CHANGES	Reason
HA 1402	Alcoholic Beverage - II	3 0 0 3	Add Module: Aperitifs	Proposing change in Internal Content

Semester 5: NO CHANGE**Semester 6:**

COURSE CODE	COURSE NAME	CREDIT	CHANGES	Reason
HA 1605	Financial Management	2 0 0 2	Remove module 4, 5 & 7	Proposing change in internal content
HA 1634	Personality Development & Interview Skills	0 0 2 1	PROFESSIONAL DEVELOPMENT	Proposed change of nomenclature and internal content ✓

Semester 7:

COURSE CODE	COURSE NAME	CREDIT	CHANGES	Reason
HA1701	Foundation of French	3 0 0 3	2 0 0 2	Proposed reduction of credits
HA1702	Business Ethics & CSR	2 0 0 2	<ul style="list-style-type: none"> • Ethics, Governance & CSR • 3 0 0 3 	Proposed change of nomenclature and increase in credit ✓
HA1703	Facility Management, Planning & Designing	2 1 0 3	<ul style="list-style-type: none"> • Facilities Management • 3 1 0 4 	Proposed Change of nomenclature and increase in credit ✓
HA1704	Entrepreneurship Management	2 1 0 3	No Change	NA

HA1705	Hospitality Economics	3 0 0 3	<ul style="list-style-type: none"> • Micro Economics • 3 1 0 4 	Proposed Change of nomenclature and increase in credit ✓
HA1706	Environmental Education & Management	3 0 0 3	No Change (Proposed to Change the nomenclature to Environmental Management, since there is a same course running at MUJ, the proposal cannot be implemented)	Proposed to shift in 8 th semester ✓
HA1780	Vocational Training Report - II	--- 4		Proposed not to be offered
HA175*	Program Elective - I	2 0 4 4		Proposed not to be offered
HA1731	Restaurant & Banqueting Management	0 2 4 4	Addition of subject	Proposed to be implemented ✓

Semester 8:

COURSE CODE	COURSE NAME	CREDIT	CHANGES	Reason
HA1801	Conversational French	<u>3 0 0 3</u>		Proposed not to be offered
HA1802	Customer Relationship Management	3 1 0 4		Proposed not to be offered
HA1803	Strategic Management in Service Sector	2 1 0 3	No Change	
HA1804	Methods & Techniques of Research Methodology	3 0 0 3	<ul style="list-style-type: none"> • Methods & Techniques of Research • 2 0 0 2 	Proposed change of nomenclature and credits ✓
HA1881	Research Project	0 0 0 8	0 0 0 4	Credits to be reduced
HA185*	Program Elective - II	2 0 4 4		Proposed not to be offered
	Environmental Education & Management		3 0 0 3	Proposed to be offered in 8 th sem from 7 th sem ✓
HA1831	Event Management		0 2 4 4	Proposed to be introduced ✓
	Rooms Division Management		3 1 0 4	Proposed to be implemented ✓



Agenda 3: Revised scheme and syllabus of BHM (batch 2014-18), proposed to be implemented to BHM (batch 2015-19)

- The BoS members recommended that the revised scheme & structure of BHM batch 2014-18 to be offered to BHM 2015 batch.

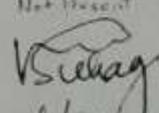
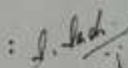
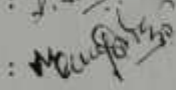
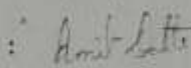
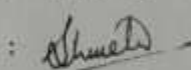
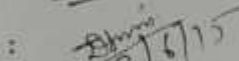
Agenda 5: Increase batch intake from 30 to 60 seats in 2015 and to 90 seats thereafter.

- As proposed by the Chairman BoS, the members recommended the increase of seat limit.

Other discussion topic:

- **SHM tie up with MIS:** All the members agreed that the tie up of SHM with MIS would be beneficial for the BHM students and for the department. The tie up would equip the department in providing better training opportunities to the students.
- **Academic tie up with WGSHA:** All the of MUJ representatives members agreed that the WGSHA is pioneered in hospitality education in India, tie up with WGSHA would be highly beneficial to SHM, MUJ. Prof. Parvadhavardhini Gopalakrishnan, Principal WGSHA whole heartedly agreed to extend the support towards faculty exchange, sharing academic resources & skill development trainings of faculty members of MUJ.
- Front Office Lab to be shifted from 201A 1 to 201A 3.

Signature of the BoS Members:

- Prof. Parvadhavardhini Gopalakrishnan (Principal, WGSHA) : Approval mail attached
- Mr. Sanjay Punj (GM, Fortune Select Metropolitan, Jaipur) : Not Present
- Dr. Vandana Suhag (Registrar, MUJ) : 
- Dr. Sorab Sadri (Director SBC & SHM) CHAIRMAN – BoS : 
- Prof. Manoj Srivastava (Professor, SHM) : 
- Mr. Amit Datta (HoD, SHM) : 
- Ms. Shweta Upamanyu (Assistant Professor, SHM) : 
- Dr. Teena Shivnani (HoD, SBC : Invited Member) : 



BHM (Bachelor of Hotel Management) Course Structure
2015 - 19

Semester: 1

First Semester						Exam Duration		Relative Weightage (%)				
Course Code	Course Title	L	T	P	C	Theory	Practical	CWS	PRS	MTE	PRE	ETE
HA1101	Fundamentals of Food Production - I	3	0	0	3	3		10		40		50
HA1102	Food & Beverage Service - I	3	0	0	3	3		10		40		50
HA1103	Housekeeping Operations - I	3	0	0	3	3		10		40		50
HA1104	Front Office Operations - I	3	0	0	3	3		10		40		50
HA1105	Nutrition & Food Science	3	0	0	3	3		10		40		50
BB1104	Business Communication	3	1	0	4	3		10		40		50
HA1131	Food Production Lab - I	0	0	4	2		4		50		50	
HA1132	Food & Beverage Service Lab - I	0	0	2	1		2		50		50	
HA1133	Housekeeping Operations Lab - I	0	0	2	1		2		50		50	
HA1134	Front Office Operations Lab - I	0	0	2	1		2		50		50	
CS1132	Fundamentals of Computers Lab	0	0	2	1		2		50		50	
	TOTAL	18	1	12	25							

Semester: 2

Second Semester						Exam Duration		Relative Weightage (%)				
Course Code	Course Title	L	T	P	C	Theory	Practical	CWS	PRS	MTE	PRE	ETE
HA1201	Fundamentals of Food Production - II	3	0	0	3	3		10		40		50
HA1202	Food & Beverage Service - II	3	0	0	3	3		10		40		50
HA1203	Housekeeping Operations - II	3	0	0	3	3		10		40		50
HA1204	Front Office Operations - II	3	0	0	3	3		10		40		50
HA1205	Corporate Grooming & Etiquette	3	0	0	3	3		10		40		50
HA1206	Hospitality Engineering	2	1	0	3	3		10		40		50
HA1207	Hotel Information System	2	0	0	2	3		10		40		50

HA1231	Food Production Lab - II	0	0	4	2		4		50		50	
HA1232	Food & Beverage Service Lab - II	0	0	2	1		2		50		50	
HA1233	Housekeeping Operations Lab- II	0	0	2	1		2		50		50	
HA1234	Front Office Operations Lab - II	0	0	2	1		2		50		50	
	TOTAL	19	1	10	25							

Semester 3

Third Semester						Exam Duration		Relative Weightage (%)				
Course Code	Course Title	L	T	P	C	Theory	Practical	CWS	PRS	MTE	PRE	ETE
HA1301	Food Production and Patisserie - I	3	0	0	3	3		10		40		50
HA1302	Alcoholic Beverages - I	3	0	0	3	3		10		40		50
HA1303	Linen & Laundry Management	2	0	0	2	3		10		40		50
HA1304	Front Office Management	2	0	0	2	3		10		40		50
HA1305	Hotel Accountancy	2	0	0	2	3		10		40		50
HA1306	Hospitality Law	2	0	0	2	3		10		40		50
HA1331	Ethnic Indian Cuisine Lab	0	0	4	2		4		50		50	
HA1332	Food and Beverage Service Lab - III	0	0	2	1		2		50		50	
HA1333	Linen & Laundry Management Lab	0	0	2	1		2		50		50	
HA1334	Front Office Management Lab	0	0	2	1		2		50		50	
HA1335	Bakery & Confectionery Lab – I	0	0	4	2		2		50		50	
HA1380	<i>Vocational Training Report – I</i>	-	-	-	4		2				100*	
	TOTAL	14	0	14	25							

* Presentation

Semester 4

Fourth Semester						Exam Duration		Relative Weightage (%)				
Course Code	Course Title	L	T	P	C	Theory	Practical	CWS	PRS	MTE	PRE	ETE
HA1401	Global Cuisine & Patisserie	2	0	0	2	3		10		40		50
HA1402	Alcoholic Beverages - II	3	0	0	3	3		10		40		50

HA1403	Accommodation Management - I	2	0	0	2	3		10		40		50
HA1404	Hospitality Human Resource Management	3	0	0	3	3		10		40		50
HA1405	Hospitality Marketing	3	0	0	3	3		10		40		50
*****	Open Elective - I	3	0	0	3	3		10		40		50
HA1431	International Cuisine Lab	0	0	4	2		4		50		50	
HA1432	Advanced Food and Beverage Service Lab	0	0	2	1		2		50		50	
HA1433	Bakery & Confectionery Lab - II	0	0	4	2		4		50		50	
HA1481	<i>Field Trip Project Report - I</i>	-	-	-	4		2				100*	
	TOTAL	16	0	10	25							

* Presentation

Semester 5

Fifth Semester						Exam Duration		Relative Weightage (%)				
Course Code	Course Title	L	T	P	C	Theory	Practical	CWS	PRS	MTE	PRE	ETE
HA1581	Hotel Internship Project Report	—	—	-	15						300*	
HA1582	Hotel Internship Presentation	-	-	-	10						200*	
	TOTAL	—	—	-	25							

* Presentation

Semester 6

Sixth Semester						Exam Duration		Relative Weightage (%)				
Course Code	Course Title	L	T	P	C	Theory	Practical	CWS	PRS	MTE	PRE	ETE
HA1601	Food & Beverage Management	2	1	0	3	3		10		40		50
HA1602	Accommodation Management - II	2	0	0	2	3		10		40		50
HA1603	Travel & Tourism Management	3	0	0	3	3		10		40		50

HA1604	Hospitality Organizational Behavior	2	0	0	2	3		10		40		50
HA1605	Financial Management	2	0	0	2	3		10		40		50
*****	<i>Open Elective - II</i>	3	0	0	3	3		10		40		50
HA1631	Advanced Food Production Lab	0	0	4	2		4		50		50	
HA1632	Restaurant Service & Mixology Lab	0	0	2	1		2		50		50	
HA1633	Patisserie Lab	0	0	4	2		4		50		50	
HA1634	Professional Development	0	0	2	1		2		50		50	
HA1681	<i>Field Trip Project Report - II</i>	-	-	-	4		2				100*	
	TOTAL	14	1	12	25							

* Presentation
Semester 7

Seventh Semester						Exam Duration		Relative Weightage (%)				
Course Code	Course Title	L	T	P	C	Theory	Practical	CWS	PRS	MTE	PRE	ETE
HA1701	Foundation of French	3	0	0	3	3		10		40		50
HA1702	Ethics, Governance, CSR	3	0	0	3	3		10		40		50
HA1703	Facilities Management	3	1	0	4	3		10		40		50
HA1704	Entrepreneurship Management	2	1	0	3	3		10		40		50
HA1705	Hospitality Economics	3	1	0	4	3		10		40		50
HA175*	Program Elective - I	2	0	2	3	3		10		40		50
	TOTAL	16	3	2	20							
PROGRAM ELECTIVE - I												
HA1751	Food & Beverage – I											
HA1752	Room Division - I											

Semester: 8

Eight Semester						Exam Duration (Hrs)		Relative Weightage (%)				
Course Code	Course Name	L	T	P	C	Theory	Practical	CWS	PRS	MTE	PRE	ETE
HA1801	Conversational French	3	0	0	3	3		10		40		50
HA1802	Environmental Education & Management	3	1	0	4	3		10		40		50
HA1803	Strategic Management in Service Sector	2	1	0	3	3		10		40		50

HA1804	Methods & Techniques of Research	3	0	0	3	3		10		40		50
HA1881	<i>Research report</i>	-	-	-	4		2				100*	
HA185*	Program Elective - II	2	0	2	3	3			50		50	
	Total	13	2	2	20							

* Submission of Research report & presentation

PROGRAM ELECTIVE -II	
HA1851	Food & Beverage – II
HA1852	Room Division - II